

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, MAY 18, 2021
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

05/17/2021 BY EMAIL

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M. | 1. Call to Order - Roll Call. |
| 5:31 P.M.- 5:32 P.M. | 2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Wednesday, March 24, 2021.
- Special Meeting Thursday, April 1, 2021.
- Special Meeting Thursday, April 8, 2021.
- Regular Meeting Tuesday, April 20, 2021.
- Special Meeting Thursday, May 6, 2021. |
| 5:35 P.M.- 5:40 P.M. | 4. Discuss and/or Distribute the Following:
(a) Budget Summary for Ten (10) Months Ending April 2021.
(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.
(c) Listing of Tenant Lease Billings for 2021.
(d) Listing of Boat Stall Tenant Lease Billings for 2021.
(e) Approve Payment of Bills & Checks Issued During Interim Period. |
| 5:40 P.M.- 6:00 P.M. | 5. Discuss Finance Committee Recommendations & Findings from Friday, May 14, 2021 Committee Meeting.
(a) Discuss and Consider FY 2021 – 2022 Budget.
(b) Discuss and Consider FY 2020 – 2021 Audit Engagement. |
| 6:00 P.M.- 6:10 P.M. | 6. Report from Mrs. Carmel Breaux, President, Norris Insurance Consultants, Inc., Regarding the Port of Iberia District's, 2021 Annual Insurance Renewals and Request for Proposals:
{1} (May 12, 2021 Renewal):
General Liability, Automobile Liability and Physical Damage, Umbrella Liability, Public Official Errors & Omissions Liability, Crime, Boiler & Machinery, Inland Marine, Equipment Floater and Building & Contents. |
| 6:10 P.M.- 6:30 P.M. | 7. Report from Mr. Gerald Gesser, Gesser Group, APC on:
(a) Proposed Facility Inspection
{1} Discuss/Consider Gesser Group's Proposal (Port Development & Maintenance Committee for Review).

(b) Port of Iberia Small Repairs Projects:
{1} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located on David Berard Road. |

- {2} Discuss/Consider Modular Construction Co., Inc. Invoice Number 4411-21 (Port Admin. Sign Installation).
- {3} Status Report for Utility Meters (Cleco, Lawco, Atmos, and Entergy).
- {4} Discuss/Consider Gesser Group's Inv # 11-POI-SRP.

- (c) Hurricane Laura & Delta Storm Damages
 - {1} Status Report of on Hurricane Laura Flood Damage.
 - {2} Status Report on Hurricanes Laura & Delta FEMA Applications.
 - {3} Discuss/Consider Modular Construction Co., Inc. Invoice Number 4409-21 (Wall Panel Skylight 12' – All Points – Hurricane Laura Damages).
 - {4} Discuss/Consider Gesser Group's Inv. #09-POI-HLSD.

6:30 P.M.- 6:50 P.M.

8. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:

- (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 - {1} **Port Priority & Capital Outlay Spreadsheets.**

Report from Mr. Austin Hebert of GIS Engineering on:

- {1} **Drainage Update** SPN H.011928(324)
(Phase IV of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) 45-Day Clear Lien Period.
 - (c) Discuss/Consider Approval of Coastal Construction Application for Payment No. 8.
- {2} **Building B – POI West Yard SPN H.011928(325d) Crane & Ventilation Purchase & Installation**
(Phase Vd of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Substantial Completion to Acadiane' Renovation.
- {3} **Building B - POI West Yard SPN H.011928(325a) Electrical Construction**
(Phase Va of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) 45-Day Lien Period.
 - (c) Discuss/Consider Approval of Preferred Electric, Inc. Application for Payment No. 9.
- {4} **Building B – POI West Yard SPN H.011928(325g) Bay 5 Repairs and Renovations**
(Phase Vg of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) 45-Day Clear Lien Period.

- {5} **Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse**
(Phase Ve of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) 45-Day Clear Lien Period.

- {6} **Building B – POI West Yard SPN H.011928(325b)
Concrete Construction (Bays 1-4)**
(Phase Vb of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) 45-Day Clear Lien Period.

- {7} **Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation (Bays 1-4)**
(Phase Vc of SPN H.011928).
 - (a) Update on Status of Project.
 - (b) Discuss/Consider Approval of Change Order No. 6.

- {8} Discuss/Consider Approval to Request Quotes for work under Proposed Phase 325h with Contingency.

- {9} Discuss/Approve GIS Engineering, LLC April Invoice No. 70005895 POI West Yard Expansion.

6:50 P.M.- 7:10 P.M.

- 9. **Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:**
 - (a) **Port Millennium Expansion Phase III Project – Site Excavations & Dredging.**
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.

 - (b) **Port Millennium Expansion Phase II Property Site SPN H.011756 Tract’s “O” and “P” Site Improvements.**
 - {1} Update on Status of Tract’s “O” and “P” Site Improvements.
 - {2} Update on Advertisement for Bids.
 - {3} Discuss/Approve GIS Engineering, LLC April Invoice Number 70005893.

 - (c) **AGMAC Project General Engineering and Consulting Services:**
 - {1} Update on Status of AGMAC Project.
 - {2} AGMAC Port’s Maintenance Dredging Permit Update.

 - (d) **AGMAC Phase I Dredging Project:**
 - {1} Project Update.

 - {2} AGMAC Dredging Project – Update on Permit LDNR and USACE.

- {3} AGMAC Dredging Project – Pipeline Coordination.
 - ❖ **Shell Pipeline (Zydeco Pipeline)**
 - (a) Update on Pipeline Relocation.
 - (b) Discuss/Consider Approval of Shell Pipeline Company, LP (Zydeco Pipeline) Invoice.
 - ❖ **Boardwalk (Texas Gas)**
 - (a) Update on Pipeline Relocation.
 - (b) Discuss/Consider Approval of Boardwalk Invoice.
 - ❖ **Kinder Morgan (Tennessee Gas)**
 - (a) Update on Pipeline Relocation.
 - ❖ **Energy Transfer**
 - (a) Update on Pipeline Matting.
 - (b) Update on Discussions Regarding a Reimbursement Agreement b/t POI and Energy Transfer.
- {4} Survey and Right-of-Way Update.
 - AGMAC Right-of-Way Acquisition Team Update.
- {5} Discuss/Approve GIS Engineering, LLC April Invoice Number 70005894 for AGMAC Phase I Dredging Project.

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| 7:10 P.M.- 7:15 P.M. | 10. Report from Port Attorney. |
| 7:15 P.M.- 7:30 P.M. | 11. Report from Executive Director on: <ul style="list-style-type: none"> (a) Discuss/Consider Approval of “Fee Agreement and Authority to Represent” Agreement to Engage H. Kent Aguiard, Attorney at Law, Regarding Chapter 11 Case of Seadrill Limited on the Docket of the United States Bankruptcy Court, Southern District of Texas, Houston Division. (b) Discuss/Approve the Authorization for the Board President and Secretary-Treasurer to Execute the Louisiana Compliance Questionnaire (for Audit Engagements of Governmental Agencies) in Connection with the Audit of the POI’s Financial Statements as of June 30, 2021 which includes the period July 1, 2020 thru June 30, 2021. (c) Status Report on Proposed Plans for the Upgrade & Additional Footage to the Bulkhead for Prairie Contractors Asphalt Plant Site. (d) Executive Director’s Monthly Report. (e) Announcements.
*** Ethics Training due by June 30, 2021. |
| 7:30 P.M. | 12. Adjournment. |